



His Love Family Resources Staff Employment Application

PLEASE PRINT ALL INFORMATION REQUESTED

Name _____
LAST FIRST MIDDLE

Address _____ Phone (Home) _____

City/State/Zip _____ Phone (Mobile) _____

How long has this been your residence? _____

What position are you applying for? _____

Are you interested in this position as a volunteer or paid position? _____

Are you legally eligible for employment in the United States? Yes No Are you over 18 years of age? Yes No

Have you ever been convicted of a crime other than a minor traffic offense? Yes No

If yes, please explain: _____

Educational Background

Type of School	Name of School	Number of years	Major & Degree
High School			
College			
Business or Trade			
Professional			
Other training			

Briefly describe your computer experience and knowledge of various programs:

What is your reason for seeking employment with His Love Family Resources?

Employment History

Please list your work experience beginning with your most recent job held. (If needed a second page can be attached)

Dates Employed	Organization Name	Location	Role/Title

Phone () -- Supervisor _____

Job notes, tasks performed and reason for leaving: _____

Dates Employed	Organization Name	Location	Role/Title

Phone () -- Supervisor _____

Job notes, tasks performed and reason for leaving: _____

Dates Employed	Organization Name	Location	Role/Title

Phone () -- Supervisor _____

Job notes, tasks performed and reason for leaving: _____

May we contact your present employer? Yes No

References

Please list below the three individuals from whom you will request Character References.
 (must include a pastor or spiritual guide)

Name _____ City/ST _____ Phone _____ Relationship _____

Name _____ City/ST _____ Phone _____ Relationship _____

Name _____ City/ST _____ Phone _____ Relationship _____

Please use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying, including your experience in a helping field, non-profit organization, church or ministry.

Other Information

This organization is a pro-life Christian ministry. We believe that our faith in Jesus Christ empowers us, enables us, and motivates us to provide crisis pregnancy services in this community as well as assisting individuals and families in difficult or needy situations. Please write a brief statement about how your faith would affect your work, if hired.

What church do you attend? _____ What is your involvement there?

Moral Convictions

Under what circumstances would you consider abortion as an alternative for a woman with a crisis pregnancy?

_Never _Life of the mother _Rape/Incest _Extreme stress

How do you feel about a woman placing her baby for adoption? _____

How do you feel about a single woman parenting her baby? _____

When do you feel sexual intercourse is morally permissible? _____

What are your views regarding birth control for teenagers or adults who are single and sexually active?

Applicant's Certification and Agreement

"I have read and fully understand all questions requested in this application. I certify that all answers given by me are true, accurate and complete. I understand that the completion and/or execution of this application does not insure me a staff position, nor does it obligate me or His Love Family Resources in any way.

I fully understand that the omission and/or misrepresentation of facts requested may be cause for immediate dismissal without prior notice. I authorize the His Love Family Resources to contact the personal references listed herein.

I further authorize the Department of State Police, Central Records Division, State of Michigan, to conduct a criminal history file check by name and identifiers to determine the existence of any arrest resulting in conviction, and furnish a response to His Love Family Resources.

I understand that any employment that may be offered to me will be for an indefinite duration and on an at-will basis. I understand that either my prospective employer or I will have the right to terminate any such employment at any time with or without notice our cause.

I have read, understand and agree to the above."

Applicant's Signature

Date



His Love Family Resources Staff Employment Reference

Reference for _____ Date _____

The individual above has applied to become a staff member of His Love Family Resources and has authorized us to perform a reference check.

Some of the qualities sought in our staff members are:

1. A genuine commitment to Jesus Christ as Savior and Lord.
2. Steadfastness, faithfulness, and an unshakable confidence in the Word of God.
3. A firm belief in the sanctity of human life based on the Word of God.
4. A shared vision for the ministry of His Love Family Resources.
5. Leadership, dependability, responsibility, and a willingness to give of oneself.

Please answer the questions below and on the reverse side, and then return the completed form to His Love Family Resources, either electronically or by postal mail. If further clarification is necessary, please contact:

Executive Director: Ruth Ressler
Ruth@hislovemio.org

Phone: 989-826-5817

How long have you known the applicant? _____

What is your relationship with him/her (pastor, relative, friend, etc.) _____

How would you rate the applicant regarding:

	Below Average	Average	Above Average	Excellent
Leadership				
Dependability				
Spiritual maturity				
Communication skills				
Cooperation				
Initiative				

Please comment on the evidence of the applicant's commitment to Christ and on his/her lifestyle.

Please comment on the applicant's ability to inspire others to action:

How does the applicant respond to authority and to those whom they lead?

What do you see as the applicant's primary strengths?

What do you see as the applicant's primary weaknesses?

In your opinion, how does the applicant deal with conflict?

Your name _____
PLEASE PRINT

Phone _____

Your Signature _____

E-Mail _____